



Camp Abnaki

Summer:

1252 Abnaki Road
North Hero, VT 05474
(802) 372-8275
www.campabnaki.org

Winter:

Greater Burlington
YMCA
266 College Street
Burlington, VT 05401
(802) 862-9622
Fax: (802) 862-9984



YMCA CAMP ABNAKI JUNIOR CABIN COUNSELOR JOB DESCRIPTION

REPORTS TO: Village Director
REVISED: 11/20/2012

GENERAL FUNCTION

To achieve the goals and objectives of camp by:

1. Providing cabin leadership to a group of boys aged between 6-16.
2. Providing leadership in one or more program areas
3. Participating in the planning and implementation of all camp and village programs.

MINIMUM REQUIREMENTS

1. Must have completed at least Junior year of High School.
2. Leadership experience with youth groups, ie church, school, scouting etc.
3. Find enjoyment in outdoor living and have an appreciation and understanding of the natural environment.
4. Skill and ability in leading one or more program areas.
5. Good health, vitality, maturity and moral character.
6. Good written and oral communication skills.
7. Enjoy working with children and have the ability to understand the needs of campers while placing these needs (and those of camp) ahead of personal desires.
8. Sympathy with and committed to carrying out the basic purposes of the Camp.
9. Current First Aid and CPR certifications.
10. Physical ability to fully participate in all types of camp games, sports activities, and emergency procedures.

ESSENTIAL FUNCTIONS

1. Communicate, supervise and work with assigned ages and skill levels and provide necessary instruction.
2. Observe camper and staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior management techniques.
3. Respond appropriately to aquatic and land based emergencies and situations requiring first aid.
4. Live on site in the camp environment for the duration of the season.



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JOB RESPONSIBILITIES

1. Live in a cabin with a group of 6-10 boys for the duration of their stay.
2. Encourage and support campers to be responsible for their own health and safety, including good hygiene habits (showering, tooth brushing, etc.), use of sunscreen & bug spray, adequate sleep, healthy eating habits and proper hydration.
3. Be a positive role model through your daily actions, and help encourage physical, spiritual, and emotional growth in campers.
4. Supervise and lead campers at all times in the cabin, including leading cabin clean-up, cabin activity, rest hour, cabin chat, and lights out.
5. Maintain a quality program including teaching skill classes, leading evening programs, and assist in the planning & implementation of special programs.
6. Actively supervise campers throughout the day, including during Free Time or Camper's Choice periods, Bug Duty, during meals, during cabin report/flagpole, and at any other time campers are present.
7. Communicate any and all challenges or camper issues to the Village Director or other appropriate members of the Admin Team.
8. Submit CCRs or other paperwork to Village Director by the required deadline.
9. Manage personal time off in accordance with camp policy.
10. Manage behavior of campers, especially with regards to physical, emotional, and verbal abuse or bullying of others.
11. Assist campers in keeping track of their belongings, including bringing lost and found to a designated location.
12. Maintain a positive relationship with campers, staff, and parents.
13. Care for and help to maintain equipment, supplies, facilities, and camp property.
14. Be willing to perform other duties as assigned.

EFFECT ON END RESULT

1. To the extent that campers and staff develop in caring, honesty, respect and responsibility in a safe and nurturing environment.
2. To the extent that each program provided will be the highest quality for everyone to experience enjoyment and success.
3. To the extent that campers and staff feel connected to a greater cause, and develop a sense of belonging, motivating them to "help the other fellow."