



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA JOB DESCRIPTION

Job Title: Camp Nurse

FLSA Status: Non-Exempt

Reports to: Camp Director

Leadership Level: Leader

Revision Date: February 17, 2017

Primary Function: Camp Abnaki

POSITION SUMMARY:

This position supports the work of the Y, a leading non-profit committed to strengthening community through youth development, healthy living and social responsibility. The Camp Nurse administers health care for all campers, volunteers and employees of the camp community. This role provides professional leadership and service that assists with a positive and healthful camp experience.

ESSENTIAL FUNCTIONS:

- Maintain health record files, daily log and treatment book for employees and campers.
- Maintain insurance claim provisions constant with provisions of law and established ACA and pediatric standards.
- Maintain medical equipment, supplies and medicines in accordance with established practice.
- Administer daily medication to campers and employees.
- Provide twenty-four hour health coverage and stand available for emergencies, illnesses, inpatient care, and sick calls and provide transportation to specialists or the hospital.
- Meet with parents of campers to receive medicines and discuss health matters pertinent to the camper.
- Coordinate relationships with local medical resources including surrounding clinics, urgent cares and hospitals, as appropriate.
- Work closely with Camp Director to communicate health concerns and procedures for medical requirements with campers in session.
- Ensure camp infirmary is kept clean, quiet and prepared for medical emergencies and ongoing health care.
- Provide supervision to Medical and Transportation Assistant.
- Attend mandatory two week long employee training.

YMCA COMPETENCIES (Leader):

Mission Advancement: Accepts and demonstrates the Y's values. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them. Supports fund-raising.

Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

YMCA JOB DESCRIPTION FOR CAMP NURSE

Operational Effectiveness: Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience. Establishes goals, clarifies tasks, plans work and actively participates in meetings. Follows budgeting policies and procedures, and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

Personal Growth: Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

QUALIFICATIONS:

- Must be at least twenty one (21) years of age.
- Must possess at the minimum, a Registered Nurse (RN) certification.
- Experience working in pediatrics is preferred, but not required.
- Ability to live on camp property from mid-June to August and provide twenty four hour medical support.
- Must be able to communicate effectively both written and oral.
- Build trusting relationships with campers and parents of campers to ensure comfort and ease of administering medication and providing health support.
- Possess solid leadership qualities and professionalism.
- Ability to problem solve effectively, smoothly and calmly.

WORK ENVIRONMENT & PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Physically perform all skills required of a Registered Nurse.
- Hear noises and distress signals in the aquatic environment, including in the water and anywhere around the zone of responsibility.
- Remain alert with no lapses of consciousness.
- See and observe all sections of an assigned zone or area of responsibility.

SIGNATURE:

I have reviewed and understand this job description.

Employee's name

Employee's signature

Today's date: _____